

**Rochester Joint Schools Construction
Board Monthly Meeting Minutes
May 10, 2021
4:00 PM**

Present – Called to Order by the Vice Chair at 4:09 pm

The virtual meeting was attended by Board Chair Norman Jones (joined at 4:10 pm), Vice Chair Michael Schmidt, Melody Martinez-Davis, Jesse Dudley, Thomas Richards, RJSCB Coordinator Allen Williams, Savin Program Director P  pin Accilien, Savin Deputy Directors Roland Coleman and Marcial Morales; General Counsel Edward Hourihan, Greg McDonald, ICO Brian Sanvidge, and Board of Education Vice President Cynthia Elliot. The virtual meeting was not attended by Rosiland Brooks-Harris, I. Geena Cruz, Attorney Melissa Mahler

Approval of Minutes

Monthly Meeting held on April 12, 2021

Motion by Board Member Jesse Dudley

Second by Board Member Tom Richards

Approved 5-0

Action Items

Resolution 2020-21:64

Pay Requisition Summary Acceptance (April 2021)

Moved by Board Member Michael Schmidt

Second by Board Member Jesse Dudley

Adopted 5-0

Resolution 2020-21:65

Change Order #19 to Manning Squires Hennig (Cooper #10 Phase 2c)

Moved by Board Member Thomas Richards

Second by Board Member Michael Schmidt

Opposed by Board Member Melody Martinez-Davis

Adopted 4-1

Resolution 2020-21:66

Change Order #77 to Holdsworth Klimowski (East High Phase 2a)

Moved by Board Member Michael Schmidt

Second by Board Member Jesse Dudley

Opposed by Board Member Melody Martinez-Davis

Adopted 4-1

Resolution 2020-21:67

Change Order #41 to John W. Danforth Co. (East High Phase 2a)

Moved by Board Member Michael Schmidt

Second by Board Member Thomas Richards

Adopted 5-0

MEETING NOTES:

- Thomas Richards requested a document that details all of the revenue sources for Phase II against all of the expenses for Phase II.
- Board Chairman Jones requested an Errors & Omissions (E&O) reconciliation document be prepared for RCSD CFO Carleen Pierce.
- Board Chairman Jones requested a glossary of SED terms be prepared for RJSCB members.

Communications

The Compliance Report from Anchin was not included in the Members packets but was reviewed by ICO Brian Sanvidge.

Phase 2:

- 98.47% submissions for the May 2021 reporting period.
- 95.36% of all data requested has been received and approved (January 2016 – March 2021).
- Overall Workforce (EEO) Participation: Minority @ 26.69% (goal is 22%) and Women @ 6.44% (goal is 8%).
- Overall Workforce (EEO) Participation: Minority Males @ 23.17% (goal is 22%) and Women @ 9.96% (goal is 8%).
- Overall Business Participation: Minority @ 19.49% (goal is 17%), Women @ 12.04% (goal is 10%), Small @ 2.57% (goal is 3%) and Disadvantaged @ 2.67% (goal is 3%).
- Rochester Residents: 19 of the 81 workers for the March 2021 reporting period (or 23.46%).

Report: Change Orders Authorized by Chair

RJSCB Coordinator Allen Williams stated that the amount authorized by the Chair the month was for 6 Change Orders totaling \$53,427.90, included in the Board Packet, and outlined below:

Change Orders Authorized by Chair for May 2021 Mtg				
PROJECT	CONTRACTOR	C/O #	AMOUNT	SIGNATURE
Forbes 4	GC – John W. Danforth	7	\$ 1,752.51	Norman H. Jones
	MC – Concord Electric	16	\$ 359.56	Norman H. Jones
East High	GC – Holdsworth Klimowski	102	\$ 1,820.00	Norman H. Jones
	MC – John W. Danforth	40	\$ 21,987.00	Norman H. Jones
	EC – Hewitt Young Electric	78	\$ 15,082.58	Norman H. Jones
	PC – Thurston Dudek	20	\$ 12,426.25	Norman H. Jones
TOTAL		6	\$ 53,427.90	

Report: Amendments Authorized by Chair

RJSCB Coordinator Allen Williams stated that the amount authorized by the Chair the month was for 1 Amendment totaling \$16,665.00 included in the Board Packet, and outlined below:

Amendments Authorized by Chair for May 2021 Meeting					
Project	Firm	Amendment No.	Description	Amount	Signature
East High	Cannon Design	9	D-131 Faculty Lounge Design	\$ 16,665.00	Allen K. Williams
TOTAL		1		\$ 16,665.00	

Report: Purchase Orders Authorized by Chair

RJSCB Coordinator Allen Williams stated that the amount authorized by the Chair the month was for 2 Purchase Orders totaling \$4,822.66, included in the Board Packet, and outlined below:

Purchase Orders Authorized by Chair for May 2021 Meeting					
Project	Contractor	Product/Service	PO Number	Amount	Signature
Forbes 4	Intivity	Replacement Floor Mats	FFE-2C-0041	\$ 1,469.14	Marcial Morales
East High	Intivity	Kiln and Furniture	FFE-2B-0070	\$ 3,353.52	Milton Pichardo
		TOTAL	2	\$ 4,822.66	

Member Jesse Dudley asked the Committee to go into Executive Session pursuant to New York Public Officer’s Law Article 7, Section 105.1 (f).

Motion by Member Jesse Dudley
Second by Member Michael Schmidt
Approved 5-0 at 5:09 pm.

The Board came out of Executive Session at 5:29 pm.
Motion by Member Thomas Richards
Second by Member Michael Schmidt
Approved 5-0

Adjourned at 5:30 pm.

Motion by Member Thomas Richards
Second by Member Jesse Dudley
Approved 5-0